

***Cold Spring Harbor Central School District
Buildings & Grounds Department
75 Goose Hill Road
Cold Spring Harbor, NY 11724
(631) 367-5938***

MEMO

To: All Parents
From: Mark Margolies
Date: September 29, 2017
RE: *Early Dismissal Drill*

NOTICE TO ALL PARENTS

EARLY DISMISSAL DRILL – EMERGENCY MANAGEMENT PLAN REQUIREMENT

In compliance with the regulations of the Commissioner of Education, The Cold Spring Harbor Central School District has scheduled its annual test of the Early Dismissal Drill for:

Friday, October 6, 2017

All pupils in Grades K through 12 will be released **10 minutes earlier** in order to test the early dismissal response of the DISTRICT'S EMERGENCY MANAGEMENT PLAN.

Early Dismissal Time:

Goose Hill Primary	11:50 a.m.
West Side Elementary	11:50 a.m.
Lloyd Harbor Elementary	11:50 a.m.

Please make appropriate arrangements for the early arrival of your children as a result of this drill. If your child is picked up at school, please adjust your schedule accordingly. Thank you.

MM/ga